

**Agency Responses to Policies on Number of Hours Worked
April 2009**

<p>Buena Park PD Chief Tom Monson</p> <p>Lorraine Cota Police Administration Secretary Lcota@bppd.com</p>	<p>Absent emergency operations, members should not work more than: 16 hours in a 24-hour period. And should have a minimum of 8 hours off between shifts, except in very limited circumstances.</p>
<p>Chula Vista PD</p> <p>Lt. Lon Turner Lturner@chulavistapd.org</p>	<p>Jail - Police Service Officer Employees (PSO):</p> <p>12 hours shifts. After a PSO has worked 16 paid hours in a 24-hour shift, the PSO had the option to take a minimum of 7 consecutive hours off for rest & recovery prior to returning for work or call back. If any portion of the required rest period extends into the employee's normal work shift, then the City will pay, hour-for-hour up to a maximum of 4 hours, that portion of the rest period extending into the employee's normal work shift.</p>
<p>Coma PD Chief Robert Lotti Bob.lotti@colma.ca.gov</p>	<p>No written policy. On 3/12 shifts. In general, no more than 16 consecutive hours And at least 8 hours off before their next shift.</p>
<p>Costa Mesa PD Sgt Bryan Glass BGLASS@ci.costa-mesa.ca.us</p>	<p>No more than 40 hour of overtime in a pay period without prior approval</p>
<p>Fairfax PD Chief Ken Hughes</p> <p>Stuart Baker sbaker@fairfaxpd.org</p>	<p>Absent emergency operations members should not work more than: 16 hours in one day (24 hour) period or 30 hours in any 2 day (48 hour) period or 84 hours in any 7 day (168 hour) period</p> <p>Except in very limited circumstances - should have min. 8 hours off between shifts.</p>
<p>Fresno PD Chief Jerry Dyer</p> <p>Martin van Overbeek Planning & Research Bureau</p>	<p>Voluntary OB (Order Back) – Ineligible officers/sergeants are those who are already scheduled to work and those who will have worked more than 15 hours in a 24-hour period.</p> <p>Additionally, all members must take at least one of their regularly scheduled days off to be eligible.</p>

<p>Hayward PD Chief Ron Ace Ron.Ace@hayward-ca.gov</p>	<p>No policy.</p>
<p>Inglewood PD Chief Jacqueline Seabrooks Jseabrooks@cityofinglewood.org</p>	<p>No more than 80 hours of work per week No more than 18 hours in a 24 hours with min. of 6 hours between shifts. No more than 3 consecutive 18 hour on & 6 hour off shifts in a 7 day period</p>
<p>Long Beach PD Officer Michael DePrete Michael_Deprete@longbeach.gov</p>	<p>No limits except all overtime must be approved in advance.</p>
<p>Monterey PD Chief Phil Penko Penko@ci.monterey.ca.us</p>	<p>Officers/Sergeants</p> <p>Generally not work in excess of 15 consecutive hours. Minimum of 8 hours off between each 8-hour, 10-hour, or longer shift/workday. Be off duty for a minimum of 24 consecutive hours during the workweek.</p> <p>Police Service Technicians & Record's Supervisor:</p> <p>Generally not work in excess of 12 consecutive hours. Minimum 8 hours off between each 8-hour or longer shift/workday. Be off duty for a minimum of 24 consecutive hours during the workweek.</p> <p>Exceptions with appropriate approval.</p>
<p>Newark PD Chief James Leal JAMES.LEAL@newark.org</p>	<p>Absent emergency operations members should not work more than:</p> <p>18.5 hours in a 24-hour period or 37 hours in any 48-hour period or 49.5 hours in any 72-hour period</p>
<p>Ontario PD Chief Jim Doyle</p> <p>Lt. Steven Duke Sduke@ontariopolice.org</p>	<p>Except for emergency situations:</p> <p>An employee cannot work more than 16 hours straight in any 24-hour period. There must be an 8-hour break between shifts in a 24-hour day.</p>
<p>Piedmont PD</p> <p>Captain Scott Wyatt swyatt@piedmontpd.org</p>	<p>Absent emergency operations members should not work more than:</p> <p>16 hours in one day (24 hour) period or 30 hours in any 2 day (48 hour) period or 84 hours in any 7 day (168 hour) period</p> <p>Except in very limited circumstances - should have min. 8 hours off between shifts.</p>

<p>San Francisco PD Chief Heather Fong</p>	<p>Members shall not work more than 20 hours of voluntary OT within any pay period week and no more than 40 hours in any single pay period.</p>
<p>Alice Villagomez Human Resources Director Alice.villagomez@sfgov.org</p>	<p>Members shall not work more than 14 hours in any 24-hour period. The 14-hour limit includes a combination of on-duty and voluntary OT assignments and secondary employment.</p> <p>Voluntary OT – if the member has the option to work or not work the assignment then considered voluntary overtime.</p>
<p>San Marino PD Chief John Schaefer jschaefer@smpd.us</p>	<p>Officers are not allowed to work 16 hours – regular practice, not written policy due to possible extraordinary situations.</p>
<p>Santa Ana PD Chief Paul Walters</p> <p>Anthony Bertagna Adjutant to the Chief of Police Abertangna@santa-ana.org</p>	<p>Employees are limited to working no more than 16 consecutive hours. On their days off may not work OT for more than 16 consecutive hours. After working for 16 consecutive hours, an employee may not return to work until 8 hours have elapsed. Commanders may grant exceptions based on extenuating circumstances.</p>
<p>Santa Paula PD Chief Steve MacKinnon mackinnon@ci.santa-paula.ca.us</p>	<p>Except under emergency circumstances and following authorization by Chief:</p> <p>Employees will not exceed 16 hours of work in any 24-hour period (no limitations as to days off). Watch Commander is authorized to allow times of rest during a shift to reduce the effects of fatigue.</p>
<p>Chief Daniel Watson South Pasadena PD Dwatson@ci.south-pasadena.ca.us</p>	<p>3/12 shifts – workdays are limited to 18 hours. No limit on the number of hours per week.</p>
<p>St. Helena PD Chief Monty Castillo montyc@ci.st-helena.ca.us</p>	<p>No policy.</p>
<p>Twin Cities PD - Authority Chief Phil Green Phillip.green@tcpd-authority.org</p>	<p>Patrol works a 3/12.</p> <p>Officers are not to work more than 16 hours</p> <p>The Chief has not addressed how many work days they may work up to 16 hours.</p>

Union City PD
Chief Greg Stewart
GregS@unioncity.org

Except extreme emergency, the maximum time personnel will be allowed to work will be:

No more than 15-16 hours in succession.
And will have 8 hours off between assignments.

Vallejo PD
Chief Nichelini

Candice Cosgrove
Professional Standards Division
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No policy.