

## Paso Robles Police Department Citizen Crime Report Results

About two years ago, Paso Robles Police Department requested assistance from other law enforcement agencies regarding information for crime reports taken by civilian personnel. The purpose of requesting this information was to create a Citizen Crime Report (CCR) so the Records Staff could take these types of reports thereby affording the officers of our Department additional time to pursue the investigation of major offenses and make them available to respond to emergency calls for service.

A State Grant funded an additional position in the Records Division in order to have the adequate staff to take the CCR's. This service has freed up sworn officer's time for proactive police work and emergencies.

We had a fairly good response from various agencies. This information was received by email, U.S. mail and by phone. Some of these agencies currently have similar programs in place and others wanted to know the results of our inquiries.

Paso Robles Police Department used excerpts from the different reports provided by these agencies to create our own CCR. After many lengthy discussions and revisions, the CCR and instructions (see attached copies) were approved by the management staff.

On July 1, 2003, the CCR was implemented by PRPD. The Records Staff is responsible for taking the CCR's but if a citizen would rather speak to an officer, an officer is dispatched. The reports can be taken in person, mailed, faxed or down loaded from the Internet. The CCR was posted in our City's website and information was given to the news media so the word could get out to the members our community regarding this new service.

We have had much success taking these types of reports. From July 1, 2003 to December 31, 2003, 196 CCR's were processed Records. From January 1, 2004 to present, 193 CCR's have been taken.

The citizens of this community have adapted well to this type of crime reporting and it has saved a great amount of time for our officers.